

Scobee Education Center Santikos Micronaut Center Registration Form 2024-25



50	chool Name:						
IS	D:						
Le	ead Teacher 1:		Teacher 1 Phone:				
G	rade Level(s): PreK (4yr ^{or ol}	^{der}) □K □1 □2 □	1 3				
Te	eacher 1 e-mail:						
	eacher 2(Optional):						
G	rade Level(s): PreK (4yr ^{or old}	^{er}) □K □1 □2 □	3				
Te	eacher 2 e-mail:						
Total Number of Students (10-24/mission): Number of Teachers: Anticipated Number of Parent Chaperones (up to 12/mission):							
Is	Is this school/organization a SAWS customer?			Yes	No		
Pe	erson to whom the Invoice/Fees	for the missions/plan	etarium	programs are to	o be addressed:		
	Name		e-m	ail Address			
Sc	chool/Organization Address:	М	ailing Addre	ss			
	City,	State	zip code	Organizatio	n Main Phone Number		
	Teachers, please send your registr included on the calendar:	sac-ScobeeCtr			egistration e-mail to be		
		sac-ScobeeCtr@			egistration e-mail to be		
	included on the calendar:	sac-ScobeeCtr@	Palamo	12:00	egistration e-mail to be		
	included on the calendar: 1st Choice Mission Date:	<u>sac-ScobeeCtr@</u> 1	Oam	12:00 12:00	egistration e-mail to be		

Please, recognize that a request is not equivalent to a registration, not all dates and times may be available at the time of the request. *Your program date & time and scholarship approval will be confirmed by staff in an email*.

Programming Acknowledgements: Each Micronaut Mission is designed for a group of 12 to 24 students and a teacher. Students take part in a 90minute briefing, launch, and space station simulation. Groups should plan to arrive at the center no less than 15 minutes prior to their start time. The fee for each Micronaut mission is \$350. Parent Chaperones are an important resource for Micronaut missions, especially for the younger students. Up to 12 adult chaperones may attend as student assistants during the Micronaut mission. Since being a chaperone is a task oriented and supervisory role, younger siblings are not expected to attend with chaperones. The lead teacher may be required to select which parents do not enter the mission, if the school permits more than the capacity to attend. Student Behavior resides with the individual student; however, school employees are responsible for managing students who violate school policies or field trip expectations. Larger Groups with full-day schedules will need to add a planetarium program or other noon-center based activity in order to schedule more than one mission. Since planetarium programs are shorter programs than missions, teachers are expected to schedule for lunch or snack and a 20-30 minute teacher led activity in the balance of the time. Planetarium programs are 25 to 40-minutes in length and are \$100/class, teachers & chaperones totaling no more than 40 seats total. Groups larger than this size will require additional fees. The planetarium presentations are grade level specific and do not require a training session prior to attendance. Special Needs: While the Scobee Education Center and Santikos Micronaut Center are ADA compliant, if members of your group require special assistance, the school is expected to alert the Scobee Education center during registration and provide the accommodations identified in the individual education plan for the student or employee. Please, contact our center in advance of your visit for specific accommodations during your visit. Payment: You will receive a quote from Scobee staff for the fees associated with your programs. If your organization requires an invoice in advance of your program date for an organization, school, or ISD payment to be made, please, indicate this when verifying the date of your programs. Invoices are generated by the Alamo Colleges District accounts payable office and require processing time. Cancellation/No Show: Cancellations must be received in writing through email or USPS mailing no less than one week prior to the scheduled visit. Cancellations within this one-week period will forfeit 20% of the collected costs. Once ACCD invoice is generated for a program, there is no refund for participants absent on the day of the event. **Lunches are** not provided by the Scobee Education Center. Groups may conduct lunches on the terrace picnic tables by the main Scobee building or beside the Santikos Micronaut Center, unless inclement weather requires an alternative indoor location. There is very limited access in the lobby of the Santikos facility. Restrooms are more readily available at the main Scobee building. Areas are provided on a first come first served basis. Please, plan accordingly for inclement weather. Many groups go to nearby San Pedro Springs public park for lunch and active play time after their Micronaut mission and planetarium programs. Check the city web site for more information. Students, school staff and

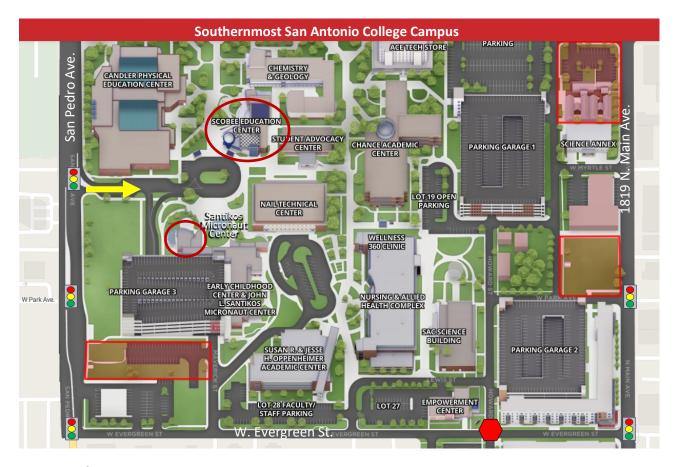
chaperones are expected to clean-up after classes in lunch areas.

Buses: There is limited bus padrivers typically drop-off their stude end of their scheduled program to	ents and teachers at t						
Programming Options: (Select one below.)							
Smaller group/single activity options: 1 - Micronaut Mission Only (12-24 students 4 yrs. or older and 1-3 teachers + up to 12 chaperones) \$350 1 - Planetarium program + 1 Micronaut Mission (12-24 students 4 yrs. or older + 1-3 teachers and up to 12 chaperones) \$450 2 - Planetarium programs + 2 Micronaut Missions (up to 48 students 4 yrs. or older + 1-3 teachers and up to 24 chaperones) \$900 A Typical Micronaut Schedules. Most Micronaut missions are scheduled without a planetarium program at 10:00am or 12:00am and will be held in the new Santikos Micronaut Center. Four-year-old PreK and Kindergarten programs are best scheduled in the first time slot of the morning. Lunches or snacks may be held on the patio areas before or after the mission as discussed with the center scheduler.							
SCHEDULE A: 10:00 – 11:30am -Micronaut r 11:30 -11:45am-Transition to 11:45 -12:30pm- Lunch/Snach Classroom Teacher 12:30-1:30pm- Planetarium Pr	main building c Lead Activity	SCHEDULE B: 10:00-11:00 Planetarium F 11:00-11:45 Lunch/Snack Classroom To 11:45-12:00 Transition to 12:00-1:30pm Micronaut	eacher Lead Activity Santikos Micronaut Ctr				
Lead teachers bringing their classes to a Micronaut mission are required to attend pre-mission training. Optional teachers chaperoning the mission and planetarium programs do not require prior training. To submit your information for either of these workshop. October 12, 2024, Saturday 8:30-12:30 Micronaut missions through Feb. 2025. Register: https://forms.office.com/r/HK94rVikT4?origin=lprLink January 25, 2025, Saturday 8:30-12:30 Micronaut missions through May 2025. Register: https://forms.office.com/r/TeEcuZCPXm?origin=lprLink							
After checking each statement above, sign below to acknowledge awareness of these logistics. Any questions should be addressed to sac-ScobeeCtr@alamo.edu during the registration process. *Required							
Lead Teacher Acknowledgement Sig	nature:		Date:				
The school/organization administrator must sign below to indicate that this registration and requested dates have been approved and the transportation and substitutes provisions are to be arranged. Cancellations within one week of the program date will be assessed a fee. *Required*							
School Administrator Name Printed	 !	School Administrator Signature	Date				

Directions:

Approach the west side of the San Antonio College campus from San Pedro Ave. 1198 San Pedro Ave. will bring you to the traffic signal that leads into the campus near W. Myrtle St and the Scobee circular roadway. Turn into campus at this light. After the turn, the parking garage #3 will be on your right and the gym on your left with Scobee's blue Cheever Star Tower ahead of you.

Bus parking is provided on a limited basis along the circular drive in the designated white lined areas.



Parents Chaperones:

Free parking is available in garage #3 located on San Pedro Ave. The upper floor is seldom full. Parking on a college campus is always a challenge, so plan to arrive early.

You may wish to consider carpooling, if you do not ride the bus or vans with the students.

Each school group is expected to set limits on the total number of authorized adult chaperones attending the trip. No more than 12 adult chaperones are expected in addition to school staff. Younger siblings are not expected to attend with chaperones of a school trip.