

**Spring 2025**

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| |  | | --- | | **SAC SCORES Submission Checklist**  *Items listed below must be submitted to the SAC SCORES file site by 5 p.m. 2****/28/2025*** | | | |
| **STUDENT SUCCESS**  **Staff**  IR 741(*Use of Data Form - Non-Academic*)  **Directors and Department Leads**  SPOL Data Entry  IR 741(*Use of Data Form - Non-Academic*)  LA 1 (*Learning Assessment Reflection – Student Success Form*) | | |
| **ACADEMIC SUCCESS**  **Faculty**  IR 711(*Use of Data Form - FACULTY*)  *Upload not Required -* [SLO by Term Report](https://www.alamo.edu/contentassets/7a887c11a752469087dc4f9f2647184c/2.generating-an-slo-by-term-report.pdf) (*Learning Assessment* -For discipline meeting)  **Staff**  IR 741(*Use of Data Form - Non-Academic*)  **Discipline Coordinators/Discipline Assessment Representatives**  SPOL Data Entry  IR 712(*Use of Data Form - RUBRIC*)  IR 713(*Use of Data Form - PROGRAM*)  LA 2 (*Learning Assessment Reflection– ACADEMIC Success Form for AA, AS, AAT, & CORE*)   * (AA, AS, AAT, AAT, CORE – Primarily Arts & Science disciplines)   LA 3 (*Learning Assessment Reflection – ACADEMIC Success Form for AAS*)   * (AAS/Primarily CTE disciplines) *ONE FOR EACH DEGREE*   **Chairs/Directors/Coordinators**  SPOL Data Entry  LA 2 & LA 3 Mid-Year Feedback section | | |
| **COLLEGE SERVICES**  **Staff**  IR 741(*Use of Data Form - Non-Academic*)  **Directors and Department Leads**  SPOL Data Entry  IR 741(*Use of Data Form - Non-Academic*) | | |
| ***For SAC SCORES Assistance Contact*** | | |
| **Strategic Planning Forms**  *Catherine Coppersmith*  SAC-STRATEGICPL@ALAMO.EDU | **Institutional Research Forms**  *Savithra Eratne*  SERATNE@ALAMO.EDU | **Learning Assessment Forms**  *Rosalind Ong*  SAC-SLOS@ALAMO.EDU |