

**Spring 2025**

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| **SAC SCORES Submission Checklist***Items listed below must be submitted to the SAC SCORES file site by 5 p.m. 2****/28/2025*** |

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| **STUDENT SUCCESS** **Staff**[ ] IR 741(*Use of Data Form - Non-Academic*)**Directors and Department Leads**[ ]  SPOL Data Entry[ ] IR 741(*Use of Data Form - Non-Academic*)[ ]  LA 1 (*Learning Assessment Reflection – Student Success Form*)  |
| **ACADEMIC SUCCESS** **Faculty** [ ] IR 711(*Use of Data Form - FACULTY*)[ ]  *Upload not Required -* [SLO by Term Report](https://www.alamo.edu/contentassets/7a887c11a752469087dc4f9f2647184c/2.generating-an-slo-by-term-report.pdf) (*Learning Assessment* -For discipline meeting)**Staff**[ ] IR 741(*Use of Data Form - Non-Academic*)**Discipline Coordinators/Discipline Assessment Representatives**[ ]  SPOL Data Entry[ ] IR 712(*Use of Data Form - RUBRIC*)[ ] IR 713(*Use of Data Form - PROGRAM*)[ ]  LA 2 (*Learning Assessment Reflection– ACADEMIC Success Form for AA, AS, AAT, & CORE*) * (AA, AS, AAT, AAT, CORE – Primarily Arts & Science disciplines)

[ ]  LA 3 (*Learning Assessment Reflection – ACADEMIC Success Form for AAS*) * (AAS/Primarily CTE disciplines) *ONE FOR EACH DEGREE*

**Chairs/Directors/Coordinators**[ ]  SPOL Data Entry[ ]  LA 2 & LA 3 Mid-Year Feedback section  |
| **COLLEGE SERVICES** **Staff**[ ] IR 741(*Use of Data Form - Non-Academic*)**Directors and Department Leads**[ ]  SPOL Data Entry[ ] IR 741(*Use of Data Form - Non-Academic*) |
| ***For SAC SCORES Assistance Contact*** |
| **Strategic Planning Forms***Catherine Coppersmith*SAC-STRATEGICPL@ALAMO.EDU | **Institutional Research Forms***Savithra Eratne*SERATNE@ALAMO.EDU | **Learning Assessment Forms***Rosalind Ong*SAC-SLOS@ALAMO.EDU |