



**Academic Year 2022-2023 - SAC Scores Report Form**

Led by Coordinator/DAR (Send Completed Copy to Chair) Typed Response Required  
 Resource links identified in blue (depending on your settings, the report will populate or appear in your 'Downloads' file)

**Academic Discipline**

**Chair /Director**

**Coordinator/DAR**

**Rubric**

**Rubric Offered** FALL23                      SPR24                      SUM24

**Degree Associated with Rubric**

**Submitting forms:**

Learning Assessment Reflection (this form)

1. Review form to ensure you have completed all sections.
  - **\*\*\*IMPORTANT NOTE\*\*\*:** This form MUST BE SUBMITTED AS FILLED PDF. Other formats (ex Scanned, printed, altered PDF) will be returned to be RESUBMITTED as fillable PDF.
2. This document MUST be saved with the following name format:
  - **RUBRIC-SEMESTER-LA3\_SAC Scores-Reflection AY23-24**
3. **Send a copy to your Chair (Dean if no Chair) for review and feedback**
  - Mid-Year (Spring SAC Scores) Chair/Dean Review, no signature required. Program Coordinator go to step 4.
  - Year-End (Fall SAC Scores) Chair/Dean Review AND Chair/Dean signature required. Chair/Dean go to step 4.
4. Upload the file to SAC Scores File Upload page.
  - Directions on SAC Scores web page: [www.alamo.edu/sac/sac-scores](http://www.alamo.edu/sac/sac-scores)
5. Ensure you select "LA 3" as the File Type. Use the 4 letter SAC rubric selected above when loading.

**Discipline Meeting**

Note the date that the entire discipline met to discuss the SAC Scores Learning Assessment deliverables findings.

**Spring SAC Scores:**

**Fall SAC Scores:**

**Faculty SLO by Term Report**

**Ensure faculty run the SLO by term Report and have it available during the discussion.**

**Additional  
Coordinator  
Instructions** 

**Question below to be answered at the scheduled discipline team meeting.**

What overall conclusions were made?

**Spring SAC Scores:** (Reviewing Fall 2023 Reports)

**Fall SAC Scores:** (Reviewing Spring2024 & Summer2024 Reports)



## Course Student Learning Outcomes Report

**GOAL: Reflect on Past and Current CSLOs to Promote Improvement**



**Resources:** [Access your IPPE LA generated report SLO Performance By Dept., Course, CSLO Report](#)  
-If Applicable: [QuickGuide for developing, editing, and/or updating Action Plans in eLumen](#)

### SPRING SAC Scores - Review Fall2023

**As a Discipline team:- Reflect & respond in box below**

As a discipline, review and analyze the **FALL2023**--SLO Performance-Dept., Course, CSLO report.

**1. Review, report, and update PAST CSLO Action Plans** (in eLumen or Strategic Plan)

- Report whether the SLO(s) improved, remained the same, or decreased.
- Did you meet your improvement target for the identified CSLO(s)?
- If you did not meet your target, what additional actions would you take to improve the CSLO(s)?

**2. Looking at the CURRENT CSLO report listed, did any CSLO fall below 70%?**

#### Action Plan

- Identify CSLO(s) below 70%. (If all are above 70%, select at least one CSLO to improve.)
- Detail what action you will take to increase achievement for the CSLO(s) identified. *Also document it in eLumen and/or Strategic Plan*

### FALL SAC Scores - Review Spring2024 & Summer2024

**As a Discipline team:- Reflect & respond in box below**

As a discipline, review and analyze the **SPRING2024 & SUMMER2024**--SLO Performance-Dept., Course, CSLO report.

**1. Review, report, and update PAST CSLO Action Plans** (in eLumen or Strategic Plan)

- Report whether the SLO(s) improved, remained the same, or decreased.
- Did you meet your improvement target for the identified CSLO(s)?
- If you did not meet your target, what additional actions would you take to improve the CSLO(s)?

**2. Looking at the CURRENT CSLO report listed, did any CSLO fall below 70%?**

#### Action Plan

- Identify CSLO(s) below 70%. (If all are above 70%, select at least one CSLO to improve.)
- Detail what action you will take to increase achievement for the CSLO(s) identified. *Also document it in eLumen and/or Strategic Plan*

## Marketable Skills Report

**GOAL: Reflect on Past and Current Marketable Skill Alignment to Promote Improvement**

**Resources:** [SLO Marketable Skills Report by Rubric](#)

-If Applicable: [QuickGuide for developing, editing, and/or updating Action Plans in eLumen](#)

### SPRING SAC Scores - Review Fall2023

**As a Discipline team:- Reflect & respond in box below**

As a discipline, review and analyze the **FALL2023**--SLO Performance Marketable Skills (Skills)Report By Rubric.

1. **Review, report, and update PAST Marketable Skill Action Plans** (in eLumen or Strategic Plan)
  - Report whether the Marketable Skill improved, remained the same, or decreased.
  - Did you meet your improvement target for the identified Marketable Skill(s)?
  - If you did not meet your target, what additional actions would you take to improve the Marketable Skill(s)?
  
2. **Looking at the CURRENT Marketable Skill report listed, did any CSLO fall below 70%?**

#### Action Plan

- Identify Marketable Skills that were below 70%. (If all are above 70%, select at least one Marketable Skill to improve.)
- Detail what action you will take to increase achievement for the Marketable Skill(s) identified. *Also document it in eLumen and/or Strategic Plan*

### FALL SAC Scores - Review Fall2022, Spring2023, Summer2023

**As a Discipline team:- Reflect & respond in box below**

As a discipline, review and analyze the **FALL2023, SPRING2024, & SUMMER2024**--SLO Performance Marketable Skills (Skills)Report By Rubric.

1. **Review, report, and update PAST Marketable Skill Action Plans** (in eLumen or Strategic Plan)
  - Report whether the Marketable Skill improved, remained the same, or decreased.
  - Did you meet your improvement target for the identified Marketable Skill(s)?
  - If you did not meet your target, what additional actions would you take to improve the Marketable Skill(s)?
  
2. **Looking at the CURRENT Marketable Skill report listed, did any CSLO fall below 70%?**

#### Action Plan

- Identify Marketable Skills that were below 70%. (If all are above 70%, select at least one Marketable Skill to improve.)
- Detail what action you will take to increase achievement for the Marketable Skill(s) identified. *Also document it in eLumen and/or Strategic Plan*



**COMPLETE ONLY: FALL SAC Scores-ALL disciplines**

**GOAL: Reflect on Past and Current PSLO Alignment to Promote Improvement**



**Evaluation of Program Outcomes: Program Student Learning Outcomes (PSLOs)**

**Coordinators: Discipline Meeting Preparation**

Access and have available the report(s) below.

- SLO Performance PSLO Report by Degree
  - Note: After opening the Excel documents, you will need to find your Rubric Tab at the bottom.

**Discipline Meeting TASKS**

From the *SLO Performance PSLO Report by Degree & the AY 22-23 LA3 Reflection Form*:

1. a. PSLO identified

- b. PSLO GOAL identified

Reviewing the *SLO Performance PSLO Report by Degree* :

Using Table 1 below: **Column B**

- c. For each cycle period (Summer2024/Spring2024/Fall2023): Enter % information (calculate exact total of exceeds and meets columns) into the column field in Table 1 for "SLO Performance PSLO Report by Degree" for the PSLO identified.

**Table 1**

**Column B**

Cycle – Fall 2022 – Summer 2023	Measure: Program Student Learning Outcome (PSLO) Identified	Target (Expected Outcome): Threshold of acceptability	SLO Performance PSLO Report By Degree % Meets/Exceeds
Fall 2023		70% + Meets/Exceeds	
Spring 2024		70% + Meets/Exceeds	
Summer 2024		70% + Meets/Exceeds	

- d. Did you meet your PSLO goal for this Academic Year at the cycle Year-End?

## AY 2023-2024 Report

(Fall SAC SCORES -Reflecting on AY 2023-2024 and Planning for AY 2024-2025)

### Question 1

#### **Finding/Analysis:**

Refer to the data in Table on pg. 5

*Did the Rubric achieve or not achieve the intended target?*

*What specifically did your review and analysis show regarding the progress made toward achieving or improving the expected outcome for the identified Program Student Learning Outcome (PSLO).*

### Question 2

#### **Action Plan**

Copy and paste from the AY 22-23 (Fall SAC Scores) LA3 Reflection Form, pg 6, section 'Identify Action Plan'.

**or** if the Rubric's form, page 7, is BLANK or insufficient in detail, answer the following questions:

If the Rubric's form, page 6, is BLANK or insufficient in detail, answer the following questions:

*(Refer to the data in Table 1 on page 5)*

*What specifically did the review and analysis show regarding the **identified measure (PSLO)** that will require extra attention, i.e., what opportunities for improvement (OFIs) were identified, **and** how might the discipline best address them? What **specific** actions did the discipline take to advance the progress on attaining the most recently set GOAL for the identified PSLO?*

### Question 3

**Describe UPDATED Improvement/Action Plan** (Refer to the data in Table 1 on page 5):

*Are there any additional actions needed to accomplish the previously set goal?*

**COMPLETE ONLY: FALL SAC Scores-ALL disciplines****AY 24-25 IMPROVEMENT GOAL*****Program Outcomes Continuous Improvement*****Identify Program Student Learning Outcome (PSLO) for Continuous Improvement**

From all PSLOs for the program, identify a PSLO to track improvement efforts in this AY cycle.

**Identify Goal:**

Review your PSLO report for the PSLO selected above.

List current combined total of %Exceeds and %Meets for most recent semester:

Determine new AY achievement goal. Enter it in the box:

*Note:*

- *If PSLO is below 70%, goal needs to be at least 70%*
- *If PSLO is above 70%, goal is to increase 2%*

**Identify Action Plan:**

What action plans will you put in place to achieve this improvement goal?

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**CHAIR (Dean if no Chair): Completion Review of AY 23-24 LA Reflection Form:**

Review the form to ensure it has been completed in its entirety. Enter feedback below:

Discuss the contents with the discipline and share feedback and/or kudos.

If corrections are needed, DO NOT SIGN. Return to the Coord/DAR/Dir:

**When all corrections are complete and the form is FINAL, enter your electronic signature:**

**Department Chair/Dean Form Approval**

*Save and Upload this form to SAC Scores File Upload page. Directions on SAC Scores web page: [www.alamo.edu/sac/sac-scores](http://www.alamo.edu/sac/sac-scores) Ensure you select "LA 2" as the File Type*