

SAFETY PLAN

Emergencies: 9-1-1 ~ or 9,9-1-1 from office phone

Non-Emergency Dispatch: 485-0099

Evacuation Procedures

- ⇒ Move to the nearest exit *away* from danger. Use the stairs (*do not* use the elevator; it will be disabled during emergencies) & proceed to 1st floor exit(s).
- ⇒ Use the **Evacuation Chairs** near stairwells to assist individuals who cannot move downstairs. Use stairwell call button & wait in designated area for assistance.
- ⇒ Proceed to **Evacuation Points**:
 - Zone 1. Grassy area at Kruse Circle
 - Zone 2. Behind Lot 2
 - Zone 3. Campus Green
 - Zone 4. Between JECA & CATE
- In the event of in-house sheltering:
 - ⇒ Proceed to the safest inner hallway, closing all classroom & office doors to protect from broken glass.
 - ⇒ Remain calm & await further instruction.

