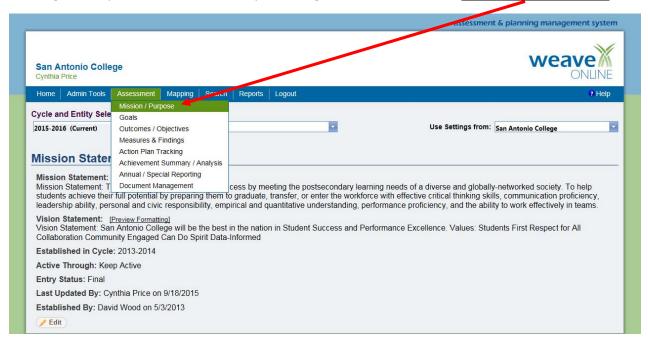
WEAVE Online

ABOUT THE ASSESSMENT TAB

The Assessment tab displays a <u>drop down menu</u> that includes all the areas necessary for assessment data entry.



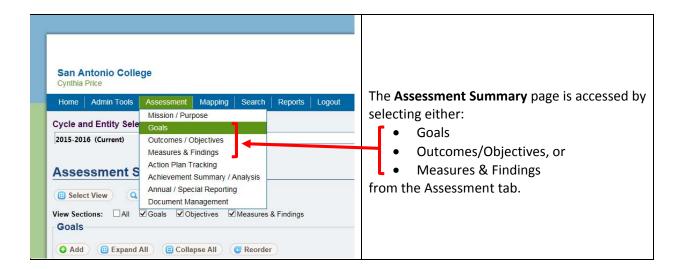
Working from top to bottom, the first step in adding assessment data is the Mission/Purpose Section.



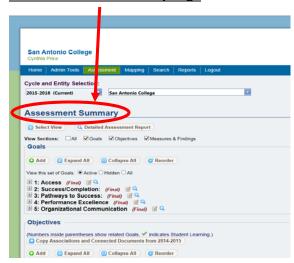
Look at the Mission/Purpose tutorial for step by step directions on how to enter or revise a mission/purpose statement found on the IPPE webpage. http://www.alamo.edu/sac/IPPE

WEAVE Online

Annual planning is entered in the **Assessment Summary Page**. The Assessment Summary page is where you will enter the majority of your annual planning data which include **Goals**, **Outcomes/Objectives**, **Measures**, **Targets and Findings**. Action Plans can also be added within the **Measures & Findings** section as well as added and tracked from within the Action Plan Tracking section.



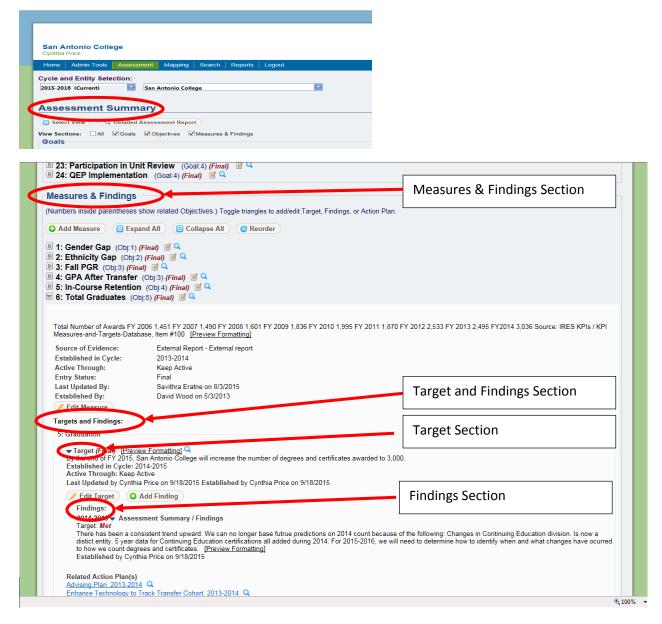
The Assessment Summary Page



For step-by-step directions on how to enter **Goals, Outcomes/Objectives, Measure & Findings** look at the individual tutorials for each on the IPPE web page. http://www.alamo.edu/sac/IPPE

WEAVE Online

Assessment results and findings (close out of Outcomes/Objectives) are entered in **Findings** and **Action Plan Tracking**. Findings are entered within the **Measures and Findings** section found on the **Assessment Summary** page. Before you can enter a **Findings**, you must enter **Targets**. **Targets** are also found within the **Measures and Findings** section.



Session Timeout

As you work within WEAVE, please remember to save often. If your application has been idle (you have not navigated between pages or pressed "save") for 70 minutes a popup box will begin a countdown of 20 minutes until an automatic session timeout. If you do not extend your session, you will be logged out of the application and will lose any unsaved work.

For step-by-step directions on how to enter **Goals, Outcomes/Objectives, Measure & Findings** look at the individual tutorials for each on the IPPE web page. http://www.alamo.edu/sac/IPPE