



February 18, 2022

Dr. Adena Williams Loston
President
St. Philip's College
1801 Martin Luther King
San Antonio, TX 78203

Dear Dr. Loston:

Thank you for submitting the following substantive change:

Substantive change:

**Program Closure
Level 1 Certificate in Restaurant Supervision
at Smithson Valley High School**

Submission date:

6/1/2021

Intended Implementation date:

8/1/2018

Case ID:

SC016181

The institution planned to offer the Level 1 Certificate program in Restaurant Supervision at the Smithson Valley High School location fall 2018; however, the program did not garner enough interest from students and was not implemented at the site. The institution is reminded when it closes a program or instructional site, it has an affirmative obligation to seek closure approval from SACSCOC at the time the closure decision is made. The closure date is the date students are no longer admitted. The institution and Smithson Valley High School continue their partnership through courses in the Associate in Arts (A.A.) degree program.

Parents/students were informed of the dual-credit courses in the certificate program but elected not to participate in the program. Students have other opportunities for dual-credit courses in the active Associate of Arts (A.A.) degree program. There is no cost to dual-credit students.

The instructor is still employed as a St. Philip's College adjunct instructor. The school staff at Smithson Valley High School are still employed at the school.

The Board of Trustees of the Southern Association of Colleges and Schools Commission on Colleges approves the late closure of the Level 1 Certificate program in Restaurant Supervision at the Smithson Valley High School off-campus instructional site (OCIS).



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Should you need assistance, please contact Dr. Patricia L. Donat at 404-994-6558 or via email at pdonat@sacscoc.org.

Please include the Case ID number above in all submissions or correspondence about this substantive change.

Sincerely,

A handwritten signature in cursive script that reads "Belle S. Wheelan".

Belle S. Wheelan, Ph.D.
President

BSW/MAC:lp

cc: Mr. George H. Johnson III, Interim Vice President of College Services, St. Philip's College
Dr. Patricia L. Donat, Vice President, SACSCOC