

# Substantive Change Cover Sheet

1. Complete and submit a Substantive Change Cover Sheet with every substantive change submission.
2. Submit substantive changes as separate submissions except as permitted by policy.
3. Multiple changes in one submission, except as allowed by policy, will be returned.
4. An invoice will be issued, if required, when action is taken; no need to send payment until invoiced.

## INSTITUTIONAL INFORMATION

INSTITUTION NAME (NO ABBREVIATIONS) <b>Saint Philip's College</b>	MAIN CAMPUS CITY + STATE (OR NON-U.S. COUNTRY) San Antonio, TX	OFFICE USE
IS THE INSTITUTION CURRENTLY ON REIMBURSEMENT FOR TITLE IV FEDERAL FUNDING? <input type="radio"/> Yes   <input type="radio"/> No   ▶ If "Yes" see policy for approval process requirements.		

## SUBSTANTIVE CHANGE RESTRICTION

1. Is the institution currently on Warning, Probation, or Probation for Good Cause?	<input type="radio"/> Yes	<input type="radio"/> No
2. Was the institution placed on Warning, Probation, or Probation for Good Cause on or after September 3, 2020, and subsequently removed from sanction?	<input type="radio"/> Yes	<input type="radio"/> No
3. Is the institution currently under provisional certification for participation in federal financial aid programs?	<input type="radio"/> Yes	<input type="radio"/> No
If ANY are "Yes" the institution is on <b>SUBSTANTIVE CHANGE RESTRICTION</b> . Refer to the <i>Substantive Change Policy and Procedures</i> for differential requirements and conditions.		◀◀

## SUBMISSION INFORMATION

SUBSTANTIVE CHANGE TYPE (ONLY USE DESCRIPTIONS DEFINED IN POLICY) <b>Program Closure at Partner</b>	SUBMISSION DATE 07/01/2021	IMPLEMENTATION DATE 08/31/2021
SUBSTANTIVE CHANGE DESCRIPTION Teach out for international partnership		

### OFF-CAMPUS INSTRUCTIONAL SITES /ADDITIONAL LOCATIONS RELATED TO THIS SUBMISSION

	Site Name	Address	City	State	ZIP Code	Country
1.	Wuxi Institute of Technology (WXIT)	West Gaolang Road 1600	Wuxi, Binhu Dist. Jiangsu		21421	China
2.						
3.						
4.						
5.						

### PROGRAMS RELATED TO THIS SUBMISSION

	Program Name (to include discipline)	Credential (Diploma, Bachelor of Arts, etc.)	Instructional Level (undergrad/grad)
1.	Manufacturing Operations Technician	Associate of Applied Science	undergrad
2.	Manufacturing Maintenance Associate	Level I Certificate	undergrad
3.	Manufacturing Operations Maintenance Tec	Level I Certificate	undergrad
4.			
5.			

### SUBMITTED

I certify the information on this form is correct and accurately represents the current status of the institution at the time of submission.

LIAISON or CEO NAME 	EMAIL ADDRESS gjohnson@alamo.edu	Suggest electronically signing with Adobe Acrobat when complete and before submitting (optional).
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ALAMO COLLEGES DISTRICT  
St. Philip's College

Office of the President

June 30, 2021

Dr. Kevin Sightler, Director of Substantive Change  
Southern Association of Colleges and Schools  
Commission on Colleges  
1866 Southern Lane  
Decatur, GA 30033

Dear Dr. Sightler,

In keeping with the Southern Association of Colleges and Schools' Principles of Accreditation: Foundations for Quality Enhancement, St. Philip's College would like to notify you of a substantive change to be implemented fall of 2021. The change relates to closing a program offered through partnership agreement.

The international agreement between St. Philip's College and the Wuxi Institute of Technology (WXIT), Peoples Republic of China, has been terminated. St. Philip's College will no longer be offering to Wuxi Institute of Technology the Manufacturing Operations Technician Associate of Applied Science Degree, Manufacturing Maintenance Associate Level 1 Certificate, and Manufacturing Operations Maintenance Technician Level 1 Certificate. Related teach out plans for Manufacturing Operations Technician Associate of Applied Science Degree and Manufacturing Operations Maintenance Technician Level 1 Certificate were submitted December 16, 2020, and approvals were received from SACSCOC dated May 7, 2021.

No faculty or staff are impacted by this change, as they continue to be employed by the College and duties continue to support related manufacturing programs. No students will be impacted by this change.

The teach-out plan is attached.

Please let me know if you have any additional questions or concerns regarding this matter.

Sincerely,

*Randall Dawson*

Randall Dawson  
Acting President

C: George Johnson, SACSCOC Accreditation Liaison, St. Philips College

## ***Teach-out Plan***

St. Philip's College

Manufacturing Operations Technician (MOT) Associate of Applied Science Degree, Manufacturing Maintenance Associate Level 1 Certificate, and Manufacturing Operations Maintenance Technician Level 1 Certificate.

This document contains the teach-out plan for the St. Philip's College partnership agreement with Wuxi Institute of Technology (WXIT), through which SPC offered Manufacturing Operations Technician Associate of Applied Science Degree, Manufacturing Maintenance Associate Level 1 Certificate, and Manufacturing Operations Maintenance Technician Level 1 Certificate programs to students at WXIT.

A teach-out plan will be offered until Fall 2021

The international agreement between St. Philip's College and the Wuxi Institute of Technology (WXIT), Peoples Republic of China, has been terminated. St. Philip's College will no longer be offering to Wuxi Institute of Technology the Manufacturing Operations Technician Associate of Applied Science Degree, Manufacturing Maintenance Associate Level 1 Certificate, and Manufacturing Operations Maintenance Technician Level 1 Certificate. There have not been any WXIT students enrolled in any MOT courses since the summer of 2018. Enrolled students were able to complete the program prior to the partnership termination; therefore, a teach-out of Fall 2021 is being submitted.

The termination of the international agreement and the subsequent teach out of the MOT degree do not impact current manufacturing programs, faculty, or students at St. Philip's College Southwest Campus; faculty and staff will not be redeployed or need assistance in finding new employment. Additionally, WXIT faculty and students were not impacted by this change.

St. Philip's College, the sponsoring institution for the partnership is not closing. St. Philip's College remains a functioning SACSCOC accredited institution and continues to serve as a community college in San Antonio, Texas.

### **The Degree Plans:**

Total Program Credit Hours: 60

Manufacturing Operations Technician, A.A.S

Manufacturing Maintenance Associate Level 1 Certificate (Total Credit Hours 17)

Manufacturing Operations Maintenance Technician Level 1 Certificate (Total Credit Hours 31)

The Manufacturing Operations Technician A.A.S. is designed to prepare students for careers as maintenance technicians in high-performance manufacturing environments. The program provides training in Fluid Power, Programmable Logic Controls and Welding, among other skill areas. The AAS degree may transfer credits to other BAAS degrees. T

**Total Credit Hours Required: 60**

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### **Semester I**

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- MCHN 1320 - Precision Tools and Measurement
- MCHN 1302 - Print Reading for Machining Trade
- MCHN 1438 - Basic Machine Shop I
- INMT 2303 - Pumps, Compressors and Mechanical Drives
- MATH 1332 - Contemporary Mathematics (Quantitative Reasoning)
- or a course from [Mathematics \(20\) Core](#) .

### **Semester II**

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- ELMT 1305 - Basic Fluid Power
- ELPT 1319 - Fundamentals of Electricity I
- RBTC 1347 - Electromechanical Devices \*\*\*
- WLDG 1428 - Introduction to Shielded Metal Arc Welding (SMAW)
- ENGL 1301 - Composition I
- or a course from [Communication \(10\) Core](#) .

### **Semester III**

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- RBTC 1305 - Robotic Fundamentals
- ITSC 1301 - Introduction to Computers
- or COSC 1301 Introduction to Computing

## Semester IV

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- RBTC 2347 - Computer Integrated Manufacturing
- ELPT 2419 - Programmable Logic Controllers I
- ELPT 1441 - Motor Control
- ARTS 1301 - Art Appreciation
- or a course from [Creative Arts \(50\) Core](#)
- ECON 1301 - Introduction to Economics
- or a course from [Social and Behavioral Sciences \(80\) Core](#) .

## Semester V

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- MCHN 2266 - Practicum (or Field Experience) - Machine Tool Technology/Machinist
- PHYS 1305 - Introductory Physics I Lecture
- or a course from [Life and Physical Sciences \(30\) Core](#) .

## Manufacturing Maintenance Associate Level 1 Certificate (Total Credit Hours 17)

### Semester 1

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- CETT 1409 - DC-AC Circuits
- ELMT 1305 - Basic Fluid Power

### Semester 2

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- INTC 1357 - AC/DC Motor Control
- RBTC 1347 - Electromechanical Devices

### Semester 3

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- MCHN 2486 - Internship - Machine Tool Technology/Machinist or [MCHN 1491 Special Topics in Machinist/Machine Technologist](#)

## **Manufacturing Operations Maintenance Technician Level 1 Certificate (Total Credit Hours 31)**

### **Semester I**

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- MCHN 1320 - Precision Tools and Measurement
- MCHN 1302 - Print Reading for Machining Trade
- MCHN 1438 - Basic Machine Shop I
- INMT 2303 - Pumps, Compressors and Mechanical Drives

### **Semester II**

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- ELMT 1305 - Basic Fluid Power
- ELPT 1319 - Fundamentals of Electricity I
- RBTC 1347 - Electromechanical Devices \*\*\*
- WLDG 1428 - Introduction to Shielded Metal Arc Welding (SMAW)

### **Semester III**

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- RBTC 1305 - Robotic Fundamentals
- MCHN 2266 - Practicum (or Field Experience) - Machine Tool Technology/Machinist

### **Teach-out course offerings**

There are no Teach-out course offerings because no students are enrolled in this program or partnership at this time.